



PAYMENT REQUEST FOR COURT-APPOINTED COUNSEL FEES IN CONTEMPT CASES

During the 2026 Regular Session, House Bill 762 was enacted into law and became effective July 15, 2026. HB762, together with [KRS 31.110\(6\)](#), limits DPA representation in contempt-of-court proceedings involving noncompliance with a court-ordered obligation to cases involving a criminal prosecution or conviction, or an action or adjudication involving a public or status offense. All other contempt cases shall be assigned to court-appointed counsel and the fee for such representation requested on this form.

SECTION A: REQUIRED INFORMATION

Appointed Law Firm/Attorney Name: _____

Contact Email Address: _____

Contact Phone Number: _____

Court Case Number(s) incl. any trailer(s): _____

Case County Location: _____

Respondent Name: _____

Kentucky Vendor Account Number: _____

Required Signed Court Order Attached: Yes ☐ No ☐

*Note: If law firm/attorney has not registered as a vendor with the Commonwealth of Kentucky, please visit the Vendor Self Service Portal at <https://vss.ky.gov/vssprod-ext/Advantage4> before submission. A Vendor Account is **required** for payment.*

SECTION B: REQUIRED CERTIFICATION

1. Counsel certifies that he/she performed duties justifying the fee requested on this form.
2. Counsel certifies that he/she has not been paid the statutory maximum amount by the Commonwealth related to this appointment.
3. If the Commonwealth has not paid the maximum fee for this appointment, counsel certifies he/she has already been paid _____.
4. Counsel certifies that he/she has not been paid by the client or by anyone on his/her/their behalf.

I certify that I provided court-ordered representation for a contempt case due to noncompliance for the above named Respondent and Case Number, and the attached order awards a fee of _____.

Attorney's Name (please print)

Attorney's Signature (digital signature accepted)

Date

SECTION C: SUBMISSION FOR PAYMENT

Please upload this completed form to <https://tinyurl.com/ContemptCasePayment> for processing. The Division of Local Government Services will receive instant notification of your submission and will process complete orders within 30 business days. For questions, please contact: Fin.ContemptCases@ky.gov.

Note: The Division of Local Government Services does NOT process payments for DNA, TPR, 202A/B cases, or Guardians ad Litem. Please see the Finance and Administration Cabinet's Quick Reference Guide for Court-Appointed Counsel Payments.